

Lesson Plan

Name of the Assistant/ Associate Professor: Rushpanjali (6) (47)

Class and Section: M.Com. Third Semester

Subject: Training and Development

Week	Date	Topics
1	16-July-18	
	17- July -18	
	18- July -18	
	19- July -18	
	20- July -18	
	21- July -18	Concept of Training & Development
	22- July -18	Sunday
2	23- July -18	Rationale of Training & Development
	24- July -18	— Do —
	25- July -18	Training & Development Systems Overview
	26- July -18	— Do —
	27- July -18	— Do —
	28- July -18	Revision
	29- July -18	Sunday
3	30- July -18	Training & Development Policy of an Organisation
	31- July -18	Linking TBD to Company's Strategy
	1-Aug-18	Process of linking TBD to Company's Strategy
	2- Aug -18	Requisites of effective training
	3- Aug -18	Role of external agencies in TBD.
	4- Aug -18	Class Test UNIT I
	5- Aug -18	Sunday
4	6- Aug -18	Meaning of Training Need Assessment
	7- Aug -18	Purpose of Training Need Assessment
	8- Aug -18	Components of Need Assessment
	9- Aug -18	— Do —
	10- Aug -18	— Do —
	11- Aug -18	— Do —
	12- Aug -18	Sunday
5	13- Aug -18	Revision
	14- Aug -18	Class Test
	15- Aug -18	Holiday



Lesson Plan

48

Name of the Assistant/ Associate Professor..... Kushpanjali  
 Class and Section: M.Com IIIrd semester  
 Subject: Training & Development

Week	Date	Topics
1	16- Aug -18	Advantages of Need Assessment
	17- Aug -18	TNA at different levels
	18- Aug -18	— Do —
	19- Aug -18	Sunday
2	20- Aug -18	Group Discussion
	21- Aug -18	Presentation
	22- Aug -18	Holiday
	23- Aug -18	Methods used in TNA
	24- Aug -18	— Do —
	25- Aug -18	— Do —
	26- Aug -18	Sunday
3	27- Aug -18	Approaches of TNA
	28- Aug -18	— Do —
	29- Aug -18	Output of TNA, Competency modeling - <sup>organizational</sup> analyses
	30- Aug -18	Selection of Trainees and Trainers
	31- Aug -18	Class Test Unit 2
	1-Sep-18	Organisation of T&D programs Concept
	2- Sep -18	Sunday
4	3- Sep -18	Holiday
	4- Sep -18	Training Design
	5- Sep -18	Kinds of T&D programs - <sup>Competence based &amp;</sup> role based training
	6- Sep -18	— Do —
	7- Sep -18	Orientation and Socialization
	8- Sep -18	Presentation
	9- Sep -18	Sunday
5	10- Sep -18	Diversity Training
	11- Sep -18	— Do —
	12- Sep -18	— Do —



Lesson Plan

49

Name of the Assistant/ Associate Professor..... Kushpanjali  
 Class and Section:..... M.Com Third Semester  
 Subject:..... Training & Development

Week	Date	Topics
1	13-Sep-18	Choice of T&D methods.
	14-Sep-18	— Do —
	15-Sep-18	— Do —
	16-Sep-18	Sunday
2	17-Sep-18	Preparation of trainers
	18-Sep-18	Developing training materials
	19-Sep-18	E-learning Environment
	20-Sep-18	— Do —
	21-Sep-18	Revision
	22-Sep-18	Class Test
	23-Sep-18	Sunday
3	24-Sep-18	Flexible learning modules
	25-Sep-18	— Do —
	26-Sep-18	Self development
	27-Sep-18	Training Process Outsourcing
	28-Sep-18	— Do —
	29-Sep-18	Class Test Unit 3.
	30-Sep-18	Sunday
4	1-Oct-18	Evaluation of T&D overview
	2-Oct-18	Holiday
	3-Oct-18	Evaluation of T&D overview
	4-Oct-18	Reasons for evaluating T&D programs
	5-Oct-18	Problems in evaluation
	6-Oct-18	— Do —
	7-Oct-18	Sunday
5	8-Oct-18	Evaluation planning & data collection
	9-Oct-18	— Do —
	10-Oct-18	Holiday
	11-Oct-18	Different evaluation frameworks
	12-Oct-18	— Do —
	13-Oct-18	Problems of Measurement and evaluation



Lesson Plan

50

Name of the Assistant/ Associate Professor..... *Rushpanjali*  
 Class and Section:..... *M. Com III rd Semester*  
 Subject:..... *Training & Development*

Week	Date	Topics	
1	14- Oct -18	Sunday	
	15- Oct -18	<i>Costing of Training - Concept</i>	
	16- Oct -18	<i>Measuring Costs &amp; benefits of of training programs</i>	
	17- Oct -18	<i>— Do —</i>	
	18- Oct -18	<i>Holiday</i>	
	19- Oct -18	<i>Obtaining feedback from trainees</i>	
	20- Oct -18	<i>— Do —</i>	
	21- Oct -18	Sunday	
	2	22- Oct -18	<i>Revision</i>
		23- Oct -18	<i>Class Test</i>
24- Oct -18		<i>Holiday</i>	
25- Oct -18		<i>Methods of evaluating effectiveness of training efforts</i>	
26- Oct -18		<i>— Do —</i>	
27- Oct -18		<i>— Do —</i>	
28- Oct -18		Sunday	
3		29- Oct -18	<i>Developing a training &amp; development program for top, middle &amp; bottom level management employees of industrial</i>
	30- Oct -18	<i>— Do —</i>	
	31- Oct -18	<i>— Do —</i>	
	1-Nov-18	<i>Holiday</i>	
	2- Nov -18	<i>— Do —</i>	
	3- Nov -18	<i>— Do —</i>	
	4- Nov -18	Sunday	
	4	5- Nov -18	<i>Class Test- Unit 4</i>

*Rushpanjali*