

## Lesson Plan

Name of the Assistant/ Associate Professor... PARVEEN SHARMA.....

Class and Section: B. Com I. (2nd sem).....

Subject: Computer fundamental.....

Week	Date	Topics
1	1-Jan-18	Model of a digital computer, functioning of D.C.
	2-Jan-18	Types, advantages difference b/w Digital & Analog.
	3-Jan-18	Arithmetic and number system.
	4-Jan-18	Practical.
	5-Jan-18	Practical.
	6-Jan-18	Practical.
	7-Jan-18	Sunday
2	8-Jan-18	Test - ON Analog & Digital computer.
	9-Jan-18	ASCII (American Standard code for Information)
	10-Jan-18	EBCDIC Character sets.
	11-Jan-18	Practical
	12-Jan-18	Practical
	13-Jan-18	Practical.
	14-Jan-18	Sunday
3	15-Jan-18	Types & Role of software, Relationship b/w HW & SW
	16-Jan-18	Operating System, Translators, Systems.
	17-Jan-18	System Utilities - File manager.
	18-Jan-18	Practical
	19-Jan-18	Practical.
	20-Jan-18	Practical.
	21-Jan-18	Sunday
4	22-Jan-18	—
	23-Jan-18	Test on - Software concept.
	24-Jan-18	Loader, Linker, Editor.
	25-Jan-18	Practical.
	26-Jan-18	—
	27-Jan-18	Practical.
	28-Jan-18	Sunday
5	29-Jan-18	Application Packages.
	30-Jan-18	Evaluation of windows, Types of windows.
	31-Jan-18	Test on - Application Packages.

Lesson Plan

Name of the Assistant/ Associate Professor..... Ms. Parveen Shama  
 Class and Section:..... B. Com. 2nd Sem  
 Subject:..... Computer Fundamental

Week	Date	Topics
1	1-Feb-18	Practical
	2-Feb-18	Practical
	3-Feb-18	Practical
	4-Feb-18	Sunday
2	5-Feb-18	Use of GUI in window explorer, Control panel
	6-Feb-18	Data communication; Modes, Forms, & Speed.
	7-Feb-18	communication channels.
	8-Feb-18	Practical.
	9-Feb-18	Practical
	10-Feb-18	Practical
	11-Feb-18	Sunday
3	12-Feb-18	Test on - Data communication.
	13-Feb-18	Microwave, communication Satellites.
	14-Feb-18	Presentation on → Windows explorer.
	15-Feb-18	Practical
	16-Feb-18	Practical
	17-Feb-18	Practical.
	18-Feb-18	Sunday
4	19-Feb-18	computer Network; Needs for networking.
	20-Feb-18	Types; LAN, WAN, MAN.
	21-Feb-18	Hardware requirements for LAN
	22-Feb-18	Practical
	23-Feb-18	Practical
	24-Feb-18	Practical
	25-Feb-18	Sunday
5	26-Feb-18	Test on - computer Network.
	27-Feb-18	Internet & its Application.
	28-Feb-18	←

Lesson Plan

Name of the Assistant/ Associate Professor... Ms. Paaveen shams

Class and Section: B Com 2nd Sem -

Subject: Computer Fundamental

Week	Date	Topics
1	1-Mar-18	-
	2-Mar-18	-
	3-Mar-18	-
	4-Mar-18	Sunday
2	5-Mar-18	History & Applications of Internet
	6-Mar-18	ISDN Internet in India.
	7-Mar-18	Internet Basic Services.
	8-Mar-18	Practical
	9-Mar-18	Practical
	10-Mar-18	Practical
	11-Mar-18	Sunday
3	12-Mar-18	MS-Excel; Worksheet overview;
	13-Mar-18	Rows, columns, cell, menus.
	14-Mar-18	Test on → Internet, History & Applications.
	15-Mar-18	Practical
	16-Mar-18	Practical
	17-Mar-18	Practical
	18-Mar-18	Sunday
4	19-Mar-18	creating worksheet opening & saving.
	20-Mar-18	formatting, printing.
	21-Mar-18	Test on → ISDN Internet in India.
	22-Mar-18	Practical
	23-Mar-18	Practical
	24-Mar-18	Practical
	25-Mar-18	Sunday
5	26-Mar-18	creating a Table in MS-Excel.
	27-Mar-18	Printing graphs.
	28-Mar-18	using Mathematical Formulas.
	29-Mar-18	-
	30-Mar-18	Practical.
	31-Mar-18	Test on - MS Excel.

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