

SCHOOL INFORMATION

1.	Name of the School with address: (strictly as per Affiliation sanction letter or as permitted by the Board) with pin code no. (i) E-mail (ii) Ph.No. (iii) Fax No.	Apeejay School, J-Block, Gurudwara Road, Saket, New Delhi – 110017 skool.saket.del@apj.edu Landline : 011- 29555208 Fax No. 011- 29555004 Mobile No. 7303096826 , 9205316679
2	Year of establishment of school	1987
3	Whether NOC from State/UT or recommendation of Embassy of India obtained?	Yes
	(i) NOC No.	F.I.1(23)/VIII-B/80/3353
	(ii) NOC issuing date	27.08.1980
4	Is the school is recognised, if yes by which Authority	Directorate of Education, Govt. of NCT of Delhi
5	Status of affiliation:	
	Permanent/Regular/Provisional	• Provisional
	(i) Affiliation No.	• 2730181
	(ii) Affiliation with the Board since	• 01.04.1991
	(iii) Extension of affiliation upto	• 31.03.2025
	(iv) School Code	25174
6	Name of Trust/Society/Company Registered under Section 25 of the Company Act, 1956. Period upto which Registration of Trust/Society is valid	Apeejay Education Society Permanent
7	List of members of school Managing Committee	<ul style="list-style-type: none"> • Chairperson – 1 • Vice President – 1 • General Secretary – 1 • Secretary – 1 • Financial Secretary – 1 • Joint Secretary – 2 • Nominee of the D.E. – 2 • Nominee of the Advisory Board – 2 • Parents' Representative – 2 • Staff Representative – 2 • Other Members – 5 • Convenor – 1
8	Name of Manager/President/Chairman/ Correspondent	Mrs. Sushma Paul Berlia
9	Area of school campus	
	(i) In Acres	• 1.886
	(ii) In sq. Mtrs. (Land+Playground)	• 7632.37

	(iii) Built up area (sq. Mtrs.)	• 3351
	(iv) Area of playground in sq. mtrs.	• 4281
	(v) Other facilities	
	(i) Swimming Pool	• No
	(ii) Indoor games	• Yes
	(iii) Dance Rooms	• Yes
	(iv) Gymnasium	• No
	(v) Music Rooms	• Yes
	(vi) Hostels	• No
	(vii) Health and Medical Check up	• Yes
10	Details of fee structure	
	(i) Nursery	6720 /- Tuition Fee Per Month
11	Transport facility	Yes
	(i) Own buses	No
	(ii) Buses hired on contract basis	Yes
	(iii) Details of transport charges	Depending on the distance
12	Particulars of teaching staff (to be updated time to time)	Principal – 1
		• Academic Co-ordinator - 1
		• Primary In-charge-1
		• PGT – 10
		• TGT – 14
		• PRT –18
		• Pre-Primary -4
		• PET– 1
		• Librarian – 1
13	Details of salary being paid by the school to teaching Staff/Non-teaching staff (to be updated time to time)	As per the Govt. Grades
14	Mode of payment of salary	
	(i) Name of the Bank through which salary is drawing	HDFC Bank
	(i) Through single cheque transfer advice	Yes
	(ii) Individual cheque	No
	(iii) Cash	No
15	Library facility	
	(i) Size of the library in sq. feet	1892 Sq. feet
	(ii) No. of Periodicals	7
	(iii) No. of Dailies	7
	(iv) No. of Magazines	13
	(v) No. of Reference Books	15208

16	Name of the Grievance/redressal Officer with E-Mail, Ph. No., Fax No.	Dr. Sujeet Eric Masih skool.saket.del@api.edu 29555208, 29555004 Mobile No. 7303096826 9205316679
17	Members of Sexual Harassment Committee	<ul style="list-style-type: none"> a) Ms. Ritesh Sharma- Academic Co-ordinator b) Ms. Nalini Malik(Teacher) c) Ms. Neena Kaushik(Teacher) d) Mr. Arvind (Teacher) e) Ms. Sangeeta Handa(Teacher) f) e)Ms.Rishika Dhawan[External Member][Advocate & Member NGO
18	Members of Bullying Committee	<ul style="list-style-type: none"> a) Dr. Sujeet Eric Masih-Principal b) Ms. Ritesh Sharma c) Ms. Nalini Malik d) Ms. Amabreen Farooquee e) Ms. Sarita Chawla f) Ms. Geetika Sehgal
18	Section wise enrollment of school for the current session	<ul style="list-style-type: none"> • Class: Nursery Section: 2 • Enrollment: 92
19	Academic session period	Normally from 01.04.2021 to 31.03.2022
20	Vacation period <ul style="list-style-type: none"> a) Summer Vacation b) Autumn Break c) Winter Break 	Normally from 15.05.2021 to 30.06.2021 Normally from 13.10.2021 to 17.10.2021 Normally from 01.01.2022 to 12.01.2022
21	Admission period	Normally from 01.01.2021 to 31.03.2021