

MDP 16: Presentation Matters: Mastering the Art of High Impact Presentations

Introduction

This one-day workshop on Presentation Skills will offer an opportunity to help the participants develop, design and deliver an effective presentation and handle the question answer session after the presentations.

With the aid of video clips, interactive discussions, and practice session, participants will be encouraged to develop and deliver their presentation.

Benefits of attending

Participants will learn how to plan, develop and deliver an effective presentation.

By the end of the session, participants will be able to...

- plan a presentation
- preparing content for a presentation,
- develop and design visual aids that reflect good instructional design properties,
- utilize eye contact, body language and voice to their advantage in delivering the presentation, and
- respond to questions in an effective manner.

Program Contents

- Planning a presentation – define the purpose of the presentation, the desired results, analysing the audience.
- Developing Content of the presentation
- Designing Visual Aids
- Delivering Presentation : focusing and using the 3 elements of Presentation Style: Vocal Techniques, body Language and Involving Audiences
- Dealing with nervousness
- Handling Q & A effectively

Program Duration

1 day

Methodology

Lecture, Video clips, interactive discussions, and Presentations practice session

For whom: Managers (entry and middle level), Entry and Middle level personnel from NGO

Program Director

Dr. Chhaya Wadhwa



Dr. Chhaya Wadhwa , presently working as Assistant Professor at Apeejay School of Management, Dwarka. She is a Ph.D in Management, MBA-HR and MA & M.Phil. She has around 18+ years of experience in teaching, research and training. Her areas of interest are Research Methods, Employer Branding, Organization Behaviour, Communications, and Soft Skills.