



APEEJAY INSTITUTE OF TECHNOLOGY

School of Computer Science

1, knowledge Park-1, Surajpur-Kasna Road, P.O- Alpha, Greater NOIDA, U.P. – 201308

Tel: (0120) 2326020, 21, 23 Fax: (0120) 2326019, 18

Website: www.apeejay.edu/aitcs, E-mail: ait.csc.gnvd@apj.edu

APPLICATION FORM FOR ADMISSION

PGDM-IT (2011-13)

Entrance Examination Details

Date: ----/----/----- Roll No. -----

Percentile Score ----- (MAT / XAT/ AIT-Test)
(Attach an Attested Copy of the Score Card)

Paste self attested
passport size
photograph (latest)

DD Details:

Demand Draft No	Demand draft Date	Issuing Bank & Branch	Amount in Rs

PERSONAL INFORMATION

- Name(in block letters) : -----
(as entered in high School Certificate)
- DOB:----- Contact Number:-----
- Nationality:-----
- Father's Name:-----
- Father's Occupation:----- Annual Income of Father: Rs.-----
- Mother's Name : -----
- Mother's Occupation: ----- Annual Income of Mother: -----
- Address
- E-mail:

Address for Correspondence	Permanent Address

ACADEMIC QUALIFICATION

Exam Passed	Year of Passing	Name of the School / College	Borad / University	Main Subjects	Marks Obtained / Max. Marks	Percentage
High School (Class X)						
Intermediate (10+2)						
Graduation						
Post Graduation						
Any Other						

CORPORATE EXPOSURE (if any)

Name & Address of Organization	Designation	Period		Nature of Work	Last Salary drawn
		From	To		

TOTAL EXPERINCE (IN YEARS, if any) : -----

DECLARATION

I declare that:-

(i)All the statements made in this application from are true to the best of my knowledge and belief and if any of the statements is subsequently found to be false, my admission would stand cancelled and fee paid by me would stand forfeited.

(ii) I have satisfied myself that I fulfill the minimum educational qualifications and I am taking admission in the

(iii)Institute provisionally at my own risk and responsibility subject to the confirmation of my eligibility by the Institute / University / Competent authority. If at any stage, I am declared ineligible under the rules, I will have no claim for it, if my admission is cancelled by the Institute / University / Competent authority ab-initio and fees paid by me would stand forfeited.

PLACE: -----

DATE: -----

Signature of the Applicant

FATHER'S / GUARDIAN'S UNDERTAKING

(in duplicate one copy to be retained by the Father/Guardian of the applicant)

Course Applied forsession.....

My son/daughter/ward.....is seeking admission to the above course, with my consent and in the event of he/she being admitted to the Institute, I will be personally responsible for his/her good conduct and behaviour during his/her stay at the Institute, return of books issued to him/her by the Institute and in undertaking to pay regularly all his/her fee, Hostel, Mess and Canteen dues and other expenses incurred on campus and educational tours, expenses to cover any breakage or damage of Institute property. I also agree that he / she will submit to the discipline of the Institute.

- I am aware that my Ward has to undergo obligatory practical training for specific periods in accordance with the relevant academic curriculum. I agree that in the event of my Ward being placed in an Industry/Office / Organisation within/outside the place/city/town of the Institute for such practical training, the Institute shall not be held responsible in any way for any mishaps that may occur during his/her tenure in industry/office/organization.
- In case my Ward withdraws at any stage of the course, I am prepared to forego all payments of Fee/Security and undertake to pay additional fee for the remaining part of the course to make up the loss caused to the Institution by withdrawal of my ward.
- That, I shall be liable to pay fee, as per fee structure, as may be prescribed/revised by the competent authority.
- I agree that the Institute shall have the right to forfeit any deposits inter-alia on the ground of my failure to claim the refund within one year of the date of my ward ceasing to be on the rolls of the Institute.
- I will provide the updated address/phone no. to the institute for correspondence. If it is not provide by me, the institute will not be responsible for any missing in information to the address given by me.
- I have retained a copy of this undertaking.

SIGNATURE OF FATHER/GUARDIAN

Place.....

Date.....

UNDERTAKING OF THE APPLICANT

(in duplicate – one copy to be retained by the applicant)

Course Applied for.....Session.....

- I declare that I have not been debarred from joining any educational Institution or rusticated from the Institution / University/Board last attended.
- I am aware that my admission is subject to verification of genuineness of all certificates / documents submitted by me.
- I promise to abide by the rules and regulations of the Institute as applicable from time to time. I undertake that so long as I am a student of the Institute. I will do nothing either inside or outside the Institute that will interfere with its orderly working and discipline.
- I am aware that ragging is totally banned. If found guilty of ragging, I would be liable to be punished as per rules and regulations / laws of land.
- I agree that the decision of the Institute/ University in all matters concerning my admission, studies, discipline and conduct will be final and binding upon me.
- I understand that my association (active or passive) with any unlawful organization is forbidden. Further, I understand that possession of weapons/arms of any kind is not allowed in the premises of the Institute/Hostel.
- I clearly understand that if I directly or indirectly take part in any movement or agitation to stage strike in the Institute/University for any reason whatsoever, or induce directly or indirectly any other students to do so or participate in any other activity, which in the opinion of the Institute authorities is subversive to institute discipline, my name may be removed from the rolls of the Institute or I may be fined, rusticated or expelled from the Institute.
- I understand that consumption of alcohol, drugs or any other intoxicant within the Institution and Hostel premises is forbidden.
- I hereby declare that I was never involved or punished in any case of indiscipline during my School or College career so far. There is no inquiry pending against me with the School/College/Police/District Authorities of the State to which I belong or any other states.
- I understand that the lodging charges are year-wise and are non-refundable.
- I will provide the updated address/phone no. to the Institute for correspondence. If it is not provided by me, the Institute will not be responsible for any communication/information not reaching me.

I agree that in the event of the breach of aforementioned undertakings, my admission will stand cancelled without any obligations on the Institute to issue notice and in such an instance, fee deposited by me, shall stand forfeited.

I confirm having received a copy of the Institutes' prospectus and have retained copy of this undertaking

PLACE: _____

DATE: _____

SIGNATURE OF THE APPLICANT

ENCLOSURES:

Attested photocopies of the following documents are required to be submitted with the application form.

Please TICK

- | | | |
|----|--|--------------------------|
| 1. | Date of Birth Certificate (Cass X): | <input type="checkbox"/> |
| 2. | Graduation Mark sheet
(latest year, if Final year is not available) | <input type="checkbox"/> |
| 3. | MAT/ XAT/ AIT TEST Score Card | <input type="checkbox"/> |
| 4. | One Self Addressed stamped Post Card | <input type="checkbox"/> |
| 5. | Five Colour Passport size Photographs | <input type="checkbox"/> |
| 6. | Attested copies of all the mark sheets and certificates
(from High School to last qualifying examination) | <input type="checkbox"/> |

INSTRUCTIONS TO THE APPLICANT

1. Affix your latest Passport Size Photograph (Space provided)
2. Please check you have enclosed all the required documents mentioned above.
3. **Applicants are required to attach a DD of Rs 700/- in favour of “AIT-SCHOOL OF COMPUTER SCIENCE”, payable at Gr NOIDA / NOIDA / New Delhi**
4. **Applicants are advised to write their name, address and course applied at the back of the DD.**
