An in-depth, need-based, interactive professional workshop focusing on individual abilities and tangible improvement. Along with professional delivery techniques, you learn the art of developing content, designing and handling audiences.

What is in it for you?

- A minimum 10% enhancement in your presentation skills
- Learning how to plan, structure, and deliver professional quality presentations
- Learn techniques used to handle difficult audiences.
- Establish an action plan for continued improvement

Program Contents & Flow

Introduction and pre-presentation planning

Content
- How to plan content (art of brainstorming)
- Ensuring Relevance, Credibility and Clarity
- Ensuring WIIFY (What’s in it for you)

Design
- Planning Your Presentation and Flow
- Content Layout
- Creating Effective Visual appeal
- Common mistake people make and how to avoid them

Delivery
- 3 elements of delivery
- Dealing with presentation nervousness
- Understanding and Assessing audience
- Few do’s and don’t
- Minimizing the fear of presenting
- Using body language, vocabulary, and voice for impact
- Handling audience reaction, questions and criticism
- Ensuring audience attention and involvement

Program Duration- One day

Who should attend- Entry Level executives (Less than three years of work experience)

Methodology- Interactive presentation, Individual/group activities, role play

Participation fee- Rs. 2500 plus taxes per participant