IMPORTANT INSTRUCTIONS

HOW TO APPLY

Application Form:
Application form can be obtained from:

1. [http://www.apeejay.edu/asic/](http://www.apeejay.edu/asic/) and should be submitted with a Demand Draft of Rs.700/- drawn in favour of “ASIC” payable at Greater Noida / Noida or New Delhi.

   OR

2. The Office of Registrar – ASIC, Greater Noida, by paying Rs.700/- or sending a Demand Draft of Rs. 750/- drawn in favour of “ASIC” payable at Greater Noida/Noida or New Delhi.

The filled in application form should be submitted to:

The Registrar
Apeejay Svran International College
Apeejay Institute of Technology
1, Institutional Area, Surajpur – Kasna Road
Greater Noida, U.P -201308

CALENDAR OF EVENTS:

Sale / Downloading of Application Form : 26th July, 2010
Last date of submission of application : 16th September, 2010
Dates for Personal Interaction : 17th -18th September, 2010
Declaration of Final Results : 20th September, 2010
Deposit of Fee : As intimated in letter of Admission
Reporting of Students at Campus : 30th September, 2010
Commencement of the Programme : 1st October, 2010

ENCLOSURES WITH THE APPLICATION FORM

1. Application Fee (Rs. 700/-)
2. Attested copy of certificate and mark sheet of the qualifying examination.
3. Photo copy of certificate showing date of birth.
4. Three colour photographs (2.5"X2").
5. Photocopy of any other degree/ certificate
6. Certificates of Professional Experience (If available)
7. Two Letter of Reference
8. Personal statement stating reason for joining the programme
9. Sponsorship Certificate (If available)

DIRECTIONS OF THE HON'BLE SUPREME COURT ON RAGGING

- Ragging is to be treated as a crime.
- The strictest measures are to be taken to curb it.
- Any physical or material harassment to fresher is to be considered as crime and the offender is to be booked by the police.
- FIRs will be registered against the offenders.
- The punishment to such students should be exemplary and justifiably harsh to stop recurrence of the ugly incidents.
- Anti-ragging squads would be set up and failure or delay in reporting ragging incidents would amount to culpable negligence.
- Institution Leaving Certificates should mention if the students showed any aggressive behaviour or desire to harm others.
- Events like “Freshers' Day Celebrations” should be concluded within the first two weeks of the beginning of the session.
- Students indulging in ragging may be expelled from the Institution and they would not be eligible for admission in any college in future.